

# Govt. Polytechnic Kangra , Distt. Kangra (H.P)

## Department of Applied Science & Humanities

Course: Diploma

Branch:Electrical, Instr. Engineering.

Session: 01 Aug25 to 26 Nov 25

Subject: Applied Physics-I

Teacher: Kumari Indu

Laboratory: Physics Lab

Lesson plan for syllabus coverage: Theory-56 Hours, Practical-28 Hours

| S.No | Lecture No. | Topic                                  | Syllabus Detail                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|------|-------------|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | 1-8         | Physical world, Units and Measurements | Physical quantities: fundamental and derived, Units and systems of units (FPS, CGS and SI units), Dimensions and dimensional formulae of physical quantities, Principle of homogeneity of dimensions, Dimensional equations and their applications(conversion from one system of units to other, checking of dimensional equations and derivation of simple equations), Limitations of dimensional analysis. Errors in measurements (systematic and random), absolute error, relative error, error estimation and significant figures.                                                                                                                                                                                                                                                                                 |
| 2    | 9-19        | Force and Motion                       | Force and Motion Scalar and Vector quantities – examples, representation of vector, types of vectors. Addition and Subtraction of Vectors, Triangle and Parallelogram law (Statement 13 only), Scalar and Vector Product, Resolution of a Vector and its application to inclined plane (Rectangular components) and lawn roller. Force, Momentum, Statement and derivation of conservation of linear momentum, its applications such as recoil of gun & rockets, Impulse and its applications. Circular motion, definition of angular displacement, angular velocity, angular acceleration, frequency, time period. Relation between linear and angular velocity, linear acceleration and angular acceleration (related numerical), Centripetal and Centrifugal forces with live examples, Expression and applications |
| 3    | 20-28       | Work,Power and Energy                  | Work: Concept and units, examples of zero work, positive work and negative work Friction: concept, types, laws of limiting friction, coefficient of friction, methods for reducing friction and its engineering applications, Work done in moving an object on horizontal and inclined plane for rough and plane surfaces and related applications. Energy and its units, kinetic energy, gravitational potential energy with examples and derivations, Mechanical energy, conservation of mechanical energy for                                                                                                                                                                                                                                                                                                       |

|   |       |                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|---|-------|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   |       |                      | freely falling bodies, transformation of energy (examples). Power and its units, power and work relationship, calculation of power (numerical problems).                                                                                                                                                                                                                                                                                                                                  |
| 4 | 29-36 | Rotational Motion    | Translational and rotational motions with examples. Definition of torque and angular momentum and their examples. Conservation of angular momentum (quantitative) and its applications. Moment of inertia and its physical significance, radius of gyration for rigid body, Theorems of parallel and perpendicular axes (statements only), Moment of inertia of rod, disc, ring and sphere (hollow and solid)                                                                             |
| 5 | 37-47 | Properties of matter | Matter Elasticity: Definition of stress and strain, different types of moduli of elasticity, Hooke's law, significance of stress-strain curve. Pressure: definition, units, atmospheric pressure, gauge pressure, absolute pressure, Fortin's Barometer and its applications. 14 Surface tension: concept, units, cohesive and adhesive forces, angle of contact, Ascent Formula (No derivation), applications of surface tension, effect of temperature and impurity on surface tension. |
| 6 | 48-56 | Heat and Thermometry | Thermometry Concept of heat and temperature and their relationship, Types of Thermometer (Mercury thermometer, bimetallic thermometer, Platinum resistance thermometer, Pyrometer) and their uses. Expansion of solids, liquids and gases, coefficient of linear, surface and cubical expansions and relation amongst them, Co-efficient of thermal conductivity.                                                                                                                         |

  
 ( Kumari Indu )  
 Lecturer Physics

  
 (Sh. Kamlesh Chand )  
 HOD  
 AS&H



## PLANNED SYLLABUS COVERAGE(Theory)

| CP<br>Kangra      |           | Department AS & H                      | Subject App. Chemistry                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                              |                                                                                              |
|-------------------|-----------|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|----------------------------------------------------------------------------------------------|
| SYLLABUS COVERAGE |           | Course Diploma                         | Duration 3 years                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                              |                                                                                              |
|                   |           | Total Period 56                        | Theory 56.                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                              |                                                                                              |
| Sr No.            | Period No | Topic                                  | Details                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Instruction Reference                        | Additional Study Recommended                                                                 |
| 1)                | 1-7       | <u>Atomic Str.</u>                     | Fundamental particles of atoms :- Electron, proton, neutron (Definitions) Atomic str. Bohr's Theory, Successes and limitations (Expression for Energy & Radius to be omitted) & Hydrogen spectrum explanation based on Bohr's model of atom Heisenberg uncertainty Prin. Quantum No. - Orbital Concept Shapes of s, p-orbitals, difference b/w orbit and orbital, Pauli's exclusion principle, Hund's Rule of maximum multiplicity Aufbau rule, electronic Config. (1 to 30) | Eagle Publication<br><br>Hiteshi Publication | Text Book Chemistry For +1, +2 (Part-I, II) N.C.E.R.T Pradeep Publication Dinesh Publication |
| 2.)               | 8-14.     | <u>Chemical Bonding &amp; Solution</u> | Concept of Chemical Bonding. Cause of Chemical Bonding types of Bond - ionic Bond (NaCl eg.) Lewis concept of Covalent Bond ( $\text{CH}_4$ , $\text{H}_2$ , HF) Electronegativity, Difference b/w Sigma & $\pi$ -bond, Electron Sea model of metallic Bond Idea of solute, solvent and solution, Methods to express the conc. of solution - Molarity (M), molality (m), mass % age                                                                                          | Engg. Chemistry By. Sashi Chawla             | Text Book Chemistry Class +1, +2 (Part-I, II) N.C.E.R.T                                      |
| 3.)               | 15-23     | <u>Electrochemistry and Corrosion</u>  | Electronic concept of oxidation and Reduction and Redox Raus, Definition of term - Electrolytes & Non Electrolytes with Example                                                                                                                                                                                                                                                                                                                                              |                                              | Pradeep Publication                                                                          |

be approved from concerned HOD within seven days from beginning of semester & will be kept with the concerned teacher as file.



| Sr. No | Period No | Topic                 | Details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Instruction Reference           | Add. Study                                                                                            | Remarks |
|--------|-----------|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|-------------------------------------------------------------------------------------------------------|---------|
|        |           |                       | Faraday's laws of electrolysis and Numericals. Industrial applications of Electrolysis, Electrometallurgy, Electroplating Electro-Refining, App. of redox rxn in Electrochemical cells - Primary cell, dry cell, Sec. Cell - lead acid storage battery. Introduction to Corrosion of metal definition, types of corrosion, H <sub>2</sub> liberation, O <sub>2</sub> absorption, Corrosion, Internal Corrosion, Preventive measure, Purification alloying and heat treatment and External Corrosion Preventive measure, metal Coating (Anodic & Cathodic). | Eagle Publication               | Text Book Chemistry For Class (H <sub>1</sub> , +2) N.C.E.R.T. Pradeep Publication Dinesh Publication |         |
| 4)     | 24-30     | Engineering Materials | Natural occurrence of metals, minerals Ores of iron Al, Cu, gangue (matrix), flux Slag, Metallurgy - brief account of general Principle of metallurgy: crushing, grinding Concentration, Froth floatation, Magnetic Separation, Roasting and calcination, smelting, Refining, Zone Refining, Extraction of iron from haematite ore using a blast furnace along with rxns. Alloys definition, Purpose of making Alloys, Ferrous and Non Ferrous Alloys, Brass, Bronze, Nichrome, Duralumin, Magnalium with e.g.                                             | Eagle Publication               | Text Book Chemistry Class +1,+2 NCERT                                                                 |         |
| 5)     | 31-38     | <u>Water.</u>         | Classification of water: Soft water and hard water, Causing water hardness, units and Numericals, Problems caused by the use of hard water in boilers. Water softening techniques: Zeolite Process, Municipal water treatment, Sedimentation, coagulation filtration, Sterilization, Properties of water used for human for drinking and cooking purposes from any water sources and Indian standard specification of drinking water                                                                                                                       | Engg. Chemistry By Sashi Chavla |                                                                                                       |         |
| 6)     | 39-45     | <u>Fuel</u>           | Definition of Fuel and Combustion of Fuel, Classification, calorific value (HCV and LCV) Calculation of HCV & LCV using Dulong's Formula, Characteristics of good fuel, Petrol and diesel - fuel rating Detail (Octane & cetane Numbers) Chemical composition, calorific values Applications of, LPG, CNG, water gas and biogas, Producer gas.                                                                                                                                                                                                             | Eagle Publication               | Text Book of Chem. For Class +1,+2 (Part - I, II) N.C.E.R.T.                                          |         |
| 7)     | 46-53     | <u>Lubrication</u>    | Function and characteristic Properties of good lubricant, Classification with Examples, Lubrication Mechanism - hydrodynamic and                                                                                                                                                                                                                                                                                                                                                                                                                           |                                 |                                                                                                       |         |



| Sr. No. | Period Nos. | Topic           | Details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Instruction Reference                                                        | Additional Study Recommended                                                                                     | Remarks |
|---------|-------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|---------|
| 8)      | 53-56       | <u>Polymers</u> | <p>boundary lubrication, Physical Properties - viscosity and index oiliness, flash &amp; fire point, cloud and pour pt., Chemical Properties Coke number, TAN, saponification value of lubricants.</p> <p>Monomers, Homo &amp; Copolymers degree of polymerisation, Simple reaction involved in preparation and their application of Thermoplastics &amp; Thermosetting plastics (using Polythene, PVC, PS, PTFE, Nylon-66 and Bakelite only) Vulcanization of rubber and properties of vulcanized rubber.</p> | <p>Eagle Publication</p> <p>Hiteshi Publication</p> <p>Eagle Publication</p> | <p>Text Book of Chemistry Class +1, +2</p> <p>N.C.E.R.T</p> <p>Pradeep Publication</p> <p>Dinesh Publication</p> |         |

**Extra Topics to be covered beyond the scope of the syllabus (as required by industry/ as recommended by Teacher which he/ she finds necessary)**

| Sr. No. | Period No. | Topic Covered | Instruction Reference | Additional Study recommended | Remarks |
|---------|------------|---------------|-----------------------|------------------------------|---------|
|         |            |               |                       |                              |         |

| Approved / Not approved |                |
|-------------------------|----------------|
| Date                    | HOD Sign       |
| Date                    | Principal Sign |

# Use additional sheets (if required).

## Practical Planning &amp; Coverage Status

Department:  
Course:

Laboratory:  
Subject:

| Sr. No. | Details of Practical                                                                                                                   | Availability of                                                     |                                                                 | Likely Turn/Date | Actual Date | Responsibility | HOD Sign. | Remarks |
|---------|----------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------------------------------------------|------------------|-------------|----------------|-----------|---------|
|         |                                                                                                                                        | Equipment Set up                                                    | STD Ref. Write up                                               |                  |             |                |           |         |
| 1.)     | Preparation of standard Sol. of Oxalic acid                                                                                            | 250ml Beaker, Flask, wash glass, electronic balance                 | App. Chem. By A. D. Sharma                                      |                  |             |                |           |         |
| 2.)     | To determine strength of given Sol. -ium hydroxide sol. by titrating against standard Oxalic acid Sol. using Phenolphthalein indicator | Burette, Pipette, Titration flask, Beaker                           | NCERT Dahiya & App. Chem. By A. D. Sharma                       |                  |             |                |           |         |
| 3.)     | Experimental verification of Faraday's law of electrolysis using $\text{CuSO}_4$ solution & $\text{Cu}$ -Electrolyte                   | $\text{Cu}$ -Vollmeron Four $\text{Cu}$ Plate Battery, Key Rheostat | D. S. G. H. Hagar App. Chem. Lab Practice                       |                  |             |                |           |         |
| 4.)     | Iodometric Estimation of $\text{Cu}$ in the given Copper ore using std. $\text{H}_2\text{SO}_4$ solution                               | Burette, Ppt Burette stand Titration flask                          | App. Chem. By A. D. Sharma                                      |                  |             |                |           |         |
| 5.)     | To estimate total Alkalinity of given water sample by titrating against std. $\text{H}_2\text{SO}_4$ solution.                         | Burette, Ppt Burette stand Titration flask Beaker                   | Gain & Jain Eg. Chemistry                                       |                  |             |                |           |         |
| 6.)     | To estimate the moisture in given coal sample gravimetrically                                                                          | Oven, Balance Tong, crucible                                        | App. Chem. By A. D.                                             |                  |             |                |           |         |
| 7.)     | To estimate the $\text{Ca}$ in given coal sample gravimetrically                                                                       | Wettable funnel Tong, crucible Desiccator                           | App. Chem. By A. D.                                             |                  |             |                |           |         |
| 8.)     | To determine viscosity of given lubricating oil by Red wood viscometer                                                                 | Red wood viscometer                                                 | D. S. G. H. Hagar & A. N. Patil App. Chem. Laboratory Practices |                  |             |                |           |         |

Approved/ Not approved

HOD Sign with date

Principal Signature with date



**GOVERNMENT POLYTECHNIC KANGRA**  
**DEPARTMENT OF APPLIED SCIENCES**  
**LESSON PLAN**

|                            |                         |
|----------------------------|-------------------------|
| Academic Year              | 2025-26                 |
| Semester                   | Ist                     |
| Subject Code               | BS101                   |
| Subject Title              | Mathematics-I           |
| Name of Faculty            | Reema Choudhary         |
| Semester Start & End Dates | 01.08.2025 - 26.11.2025 |

**STUDY AND EVALUATION SCHEME**

| Sr. No. | Name of the Subject | Th | DCS | Pr | Credits | Internal Assessment |    |       | External Assessment |     |    |     |       | Total Marks |
|---------|---------------------|----|-----|----|---------|---------------------|----|-------|---------------------|-----|----|-----|-------|-------------|
|         |                     |    |     |    |         | Th                  | Pr | Total | Th                  | Hrs | Pr | Hrs | Total |             |
| 1       | Mathematics-I       | 3  | 2   | 0  | 3       | 40                  | -  | 40    | 60                  | 3   | -  | -   | 60    | 100         |

**Subject Details:**

| Day    | Unit & Topic of Discussion   | Topic Details                                                                                | Delivery Method |
|--------|------------------------------|----------------------------------------------------------------------------------------------|-----------------|
|        | <b>Unit-1 : Trigonometry</b> |                                                                                              |                 |
| Day 1  | Measurement of Angles        | Concept of angles, measurement of angles in degrees, grades and radians and their conversion | Chalk & Talk    |
| Day 2  | Measurement of Angles        | Concept of angles, measurement of angles in degrees, grades and radians and their conversion | Chalk & Talk    |
| Day 3  | Trigonometric Ratios         | T-Ratios of Allied angles (without proof)                                                    | Chalk & Talk    |
| Day 4  |                              | <b>DCS</b>                                                                                   | Chalk & Talk    |
| Day 5  |                              | <b>DCS</b>                                                                                   | Chalk & Talk    |
| Day 6  | Trigonometric Ratios         | T-Ratios of Allied angles (without proof)                                                    | Chalk & Talk    |
| Day 7  | Addition and Subtraction     | Sum, difference formulae and their applications (without proof).                             | Chalk & Talk    |
| Day 8  | Addition and Subtraction     | Sum, difference formulae and their applications (without proof).                             | Chalk & Talk    |
| Day 9  |                              | <b>DCS</b>                                                                                   | Chalk & Talk    |
| Day 10 |                              | <b>DCS</b>                                                                                   | Chalk & Talk    |
| Day 11 | Multiplication               | Product formulae (Transformation of product to sum, difference and vice versa                | Chalk & Talk    |

|        |                                  |                                                                               |              |
|--------|----------------------------------|-------------------------------------------------------------------------------|--------------|
| Day 12 | Multiplication                   | Product formulae (Transformation of product to sum, difference and vice versa | Chalk & Talk |
| Day 13 | Multiple and Sub-multiple angles | T-Ratios of multiple angles, sub-multiple angles (2A, 3A, A/2)                | Chalk & Talk |
| Day 14 |                                  | <b>DCS</b>                                                                    | Chalk & Talk |
| Day 15 |                                  | <b>DCS</b>                                                                    | Chalk & Talk |
| Day 16 | Graphs                           | Sinx, Cosx                                                                    | Chalk & Talk |
| Day 17 | Graphs                           | Sinx, Cosx                                                                    | Chalk & Talk |
| Day 18 |                                  | <b>1<sup>st</sup> Class Test (30% syllabus)</b>                               | Chalk & Talk |
| Day 19 |                                  | <b>DCS</b>                                                                    | Chalk & Talk |
| Day 20 |                                  | <b>DCS</b>                                                                    | Chalk & Talk |

### Unit-II : Differential Calculus

|        |                               |                                                                                                                        |              |
|--------|-------------------------------|------------------------------------------------------------------------------------------------------------------------|--------------|
| Day 21 | Function                      | Definition of function                                                                                                 | Chalk & Talk |
| Day 22 | Limit                         | Concept of limits                                                                                                      | Chalk & Talk |
| Day 23 | Limit                         | Four standard limits<br>$\lim_{x \rightarrow a} \frac{x^n - a^n}{x - a} \quad \lim_{x \rightarrow 0} \frac{\sin x}{x}$ | Chalk & Talk |
| Day 24 |                               | <b>DCS</b>                                                                                                             | Chalk & Talk |
| Day 25 |                               | <b>DCS</b>                                                                                                             | Chalk & Talk |
| Day 26 | Limit                         | $\lim_{x \rightarrow 0} \left( \frac{a^x - 1}{x} \right), \quad \lim_{x \rightarrow 0} (1 + x)^{\frac{1}{x}}$          | Chalk & Talk |
| Day 27 | Differentiation by definition | $\sin x, \cos x$                                                                                                       | Chalk & Talk |
| Day 28 | Differentiation by definition | $\tan x, e^x$ and $x^x$                                                                                                | Chalk & Talk |
| Day 29 |                               | <b>DCS</b>                                                                                                             | Chalk & Talk |
| Day 30 |                               | <b>DCS</b>                                                                                                             | Chalk & Talk |
| Day 31 | Differentiation               | Differentiation of sum, product                                                                                        | Chalk & Talk |
| Day 32 | Differentiation               | and quotient of functions .                                                                                            | Chalk & Talk |
| Day 33 | Differentiation               | Differentiation of a function of function                                                                              | Chalk & Talk |
| Day 34 |                               | <b>DCS</b>                                                                                                             | Chalk & Talk |
| Day 35 |                               | <b>DCS</b>                                                                                                             | Chalk & Talk |
| Day 36 | Differentiation               | Differentiation of a function of function                                                                              | Chalk & Talk |
| Day 37 | Differentiation               | Differentiation of trigonometric function                                                                              | Chalk & Talk |
| Day 38 | Applications                  | Differentiation of trigonometric function                                                                              | Chalk & Talk |
| Day 39 |                               | <b>DCS</b>                                                                                                             | Chalk & Talk |
| Day 40 |                               | <b>DCS</b>                                                                                                             |              |
| Day 41 | Applications                  | Logarithmic differentiation, Exponential functions                                                                     | Chalk & Talk |



|        |                               |                                                                                        |              |
|--------|-------------------------------|----------------------------------------------------------------------------------------|--------------|
| Day 41 | Applications                  | Logarithmic differentiation, Exponential functions                                     | Chalk & Talk |
| Day 42 |                               | <b>2nd Class Test (next 30 % syllabus)</b>                                             | Chalk & Talk |
|        | <b>Unit-III : Algebra</b>     |                                                                                        |              |
| Day 43 | Complex Number                | Real and imaginary parts of a complex number                                           | Chalk & Talk |
| Day 44 |                               | <b>DCS</b>                                                                             | Chalk & Talk |
| Day 45 |                               | <b>DCS</b>                                                                             | Chalk & Talk |
| Day 46 | Complex Number                | Polar and Cartesian representation of a complex number                                 | Chalk & Talk |
| Day 47 | Complex Number                | and its conversion from one form to other, conjugate of a complex number               | Chalk & Talk |
| Day 48 | Complex Number                | modulus and amplitude of a complex number.                                             | Chalk & Talk |
| Day 49 |                               | <b>DCS</b>                                                                             | Chalk & Talk |
| Day 50 |                               | <b>DCS</b>                                                                             | Chalk & Talk |
| Day 51 | Complex Number                | Addition , Subtraction, Multiplication                                                 | Chalk & Talk |
| Day 52 | Complex Number                | Addition , Subtraction, Multiplication                                                 | Chalk & Talk |
| Day 53 | Complex Number                | and Division of a complex numbers                                                      | Chalk & Talk |
| Day 54 |                               | <b>DCS</b>                                                                             | Chalk & Talk |
| Day 55 |                               | <b>DCS</b>                                                                             | Chalk & Talk |
| Day 56 | Complex Number                | , De-moivre's theorem, its application.                                                | Chalk & Talk |
| Day 57 | Partial fractions             | Repeated linear factors; non-repeated linear                                           | Chalk & Talk |
| Day 58 | Partial fractions             | Repeated linear factors; non-repeated linear                                           | Chalk & Talk |
| Day 59 |                               | <b>DCS</b>                                                                             | Chalk & Talk |
| Day 60 |                               | <b>DCS</b>                                                                             | Chalk & Talk |
| Day 61 |                               | <b>House Test ( 80% syllabus covered)</b>                                              | Chalk & Talk |
| Day 62 | Permutations and Combinations | Value of $P(n, r)$ , $C(n, r)$ .                                                       | Chalk & Talk |
| Day 63 | Permutations and Combinations | Value of $P(n, r)$ , $C(n, r)$                                                         | Chalk & Talk |
|        |                               | <b>DCS</b>                                                                             |              |
|        |                               | <b>DCS</b>                                                                             |              |
| Day 64 | Binomial theorem              | Binomial theorem (without proof) for positive integral index (expansion without proof) | Chalk & Talk |
| Day 65 | Binomial theorem              | Binomial theorem (without proof) for positive integral index (expansion without proof) | Chalk & Talk |
| Day 66 | Binomial theorem              | Binomial theorem (without proof) for positive integral index (expansion without proof) | Chalk & Talk |
| Day 67 |                               | <b>DCS</b>                                                                             | Chalk & Talk |
| Day 68 |                               | <b>DCS</b>                                                                             | Chalk & Talk |

|        |                  |                                                                                    |              |
|--------|------------------|------------------------------------------------------------------------------------|--------------|
| Day 69 | Binomial theorem | First and second binomial approximation with applications to engineering problems. | Chalk & Talk |
| Day 70 | Binomial theorem | First and second binomial approximation with applications to engineering problems. | Chalk & Talk |

|                  | Name of Book                       | Author Name   | Publication      |
|------------------|------------------------------------|---------------|------------------|
| Prescribed Books | Elementary Engineering Mathematics | B. S. Grewal  | Khanna Publisher |
|                  | Engineering Mathematics            | C Dass Chawla | Asian Publisher  |
| Reference Books  | Engineering Mathematics            | S. N. Iyengar | Vikas Publisher  |
|                  | Engineering Mathematics            | Reena Garg    | Khanna Publisher |



Faculty  
( Reema Choudhary)



HOD  
( Applied Sciences and Humanities)



# PLANNED SYLLABUS COVERAGE(Theory)

| PLANNED SYLLABUS COVERAGE |             |                                                                    |                                                                                                                                   |                         |                              |         |
|---------------------------|-------------|--------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|-------------------------|------------------------------|---------|
| G P<br>Kangra             |             | Department: <u>Mech. Engg.</u> Subject <u>Intro. to IT Systems</u> |                                                                                                                                   |                         |                              |         |
|                           |             | Course <u>Diploma</u>                                              |                                                                                                                                   | Duration <u>03 Year</u> |                              |         |
| SYLLABUS COVERAGE         |             | Total Periods <u>32</u>                                            |                                                                                                                                   | Theory <u>32</u>        |                              |         |
| Sr. No.                   | Period Nos. | Topic                                                              | Details                                                                                                                           | Instruction Reference   | Additional Study Recommended | Remarks |
| 1.                        | 1-7         | Basics of Computer System.                                         | Block diagram of computer, Hardware Components, Memory, Display devices (CRT & LCD) keyboard mouse, HDD.                          |                         |                              |         |
| 2.                        | 8-12        | Software Concepts                                                  | Software and its types, operating system, types and functions, Booting and types                                                  |                         |                              |         |
| 3.                        | 13-19       | Internet Skills                                                    | Internet, Web browsers, Search engine, WWW, Types of Networks, Awareness about Govt. Portals both national as well as state govt. |                         |                              |         |
| 4.                        | 20-24       | Working with MS Word                                               | File Management (creating new document, saving a document, printing a document), Editing a document, Design layout ribbon,        |                         |                              |         |
| 5.                        | 25-29       | Working with MS-Excel                                              | Working with spreadsheets, entering data into cells,                                                                              |                         |                              |         |

To be approved from concerned HOD within seven days from beginning of semester & will be kept with the concerned teacher in his file.

| Sr. No. | Period Nos. | Topic | Details                                                                                                                                                | Instruction Reference | Additional Study Recommended | Remarks |
|---------|-------------|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|------------------------------|---------|
|         |             |       | Merging cells, formula bar, usage of simple functions such as sum, average, min max, if-avg, round, floor, ceiling<br>Conditional formatting of cells. |                       |                              |         |

Extra Topics to be covered beyond the scope of the syllabus (as required by industry/ as recommended by Teacher which he/ she finds necessary)

| Sr. No. | Period No. | Topic Covered | Instruction Reference | Additional Study recommended | Remarks |
|---------|------------|---------------|-----------------------|------------------------------|---------|
|         |            |               |                       |                              |         |

|                         |                                                                                              |
|-------------------------|----------------------------------------------------------------------------------------------|
| Approved / Not approved |                                                                                              |
| Date 05/01/20           | HOD Sign  |
| Date                    | Principal Sign                                                                               |

# Use additional sheets (if required).